

# Get It Right Cards

**Be calm and objective**

*An Even Better Place to Work*

**Seek the views of others**

*An Even Better Place to Work*

**Meet the standard**

*An Even Better Place to Work*

**Make it interesting**

*An Even Better Place to Work*

**Be principled**

*An Even Better Place to Work*

**Keep the energy high**

*An Even Better Place to Work*

**Be cautious and avoid risks**

*An Even Better Place to Work*

**Be relaxed with me**

*An Even Better Place to Work*

**Plan ahead**

*An Even Better Place to Work*

**Include me**

*An Even Better Place to Work*

**Provide proof**

*An Even Better Place to Work*

**Make it fun**

*An Even Better Place to Work*

**Double check**

*An Even Better Place to Work*

**Keep the options open**

*An Even Better Place to Work*

**Be serious**

*An Even Better Place to Work*

**Keep me informed**

*An Even Better Place to Work*

**Mention the problems**

*An Even Better Place to Work*

**Ask my opinion**

*An Even Better Place to Work*

**Measure progress**

*An Even Better Place to Work*

**Encourage my dreams**

*An Even Better Place to Work*

**Put it in writing and give me time to think**

*An Even Better Place to Work*

**Be spontaneous**

*An Even Better Place to Work*

**Go into the detail**

*An Even Better Place to Work*

**Be prepared to experiment**

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**Do it properly**

*An Even Better Place to Work*

**Be prepared to negotiate and compromise**

*An Even Better Place to Work*

**Provide a sound rationale**

*An Even Better Place to Work*

**Be adventurous**

*An Even Better Place to Work*

**Be well organised**

*An Even Better Place to Work*

**Be intuitive – go with gut feeling**

*An Even Better Place to Work*

**Follow procedures – do it by the book**

*An Even Better Place to Work*

**See the big picture**

*An Even Better Place to Work*

**Be accurate**

*An Even Better Place to Work*

**Find new and creative ways for doing things**

*An Even Better Place to Work*

**Give me space**

*An Even Better Place to Work*

**Look for consensus**

*An Even Better Place to Work*

**Be precise and explain step by step**

*An Even Better Place to Work*

**Be prepared to change your plans, decisions and deadlines**

*An Even Better Place to Work*

**Be early**

*An Even Better Place to Work*

**Give me a second chance**

*An Even Better Place to Work*

**Be direct**

*An Even Better Place to Work*

**Be friendly**

*An Even Better Place to Work*

**Be punctual**

*An Even Better Place to Work*

**Be sincere**

*An Even Better Place to Work*

**Give me challenges**

*An Even Better Place to Work*

**Be personable**

*An Even Better Place to Work*

**Be prepared to take risks**

*An Even Better Place to Work*

**Be willing to help**

*An Even Better Place to Work*

**Put me in charge**

*An Even Better Place to Work*

**Consider my feelings**

*An Even Better Place to Work*

**Do it quickly**

*An Even Better Place to Work*

**Appreciate me**

*An Even Better Place to Work*

**Keep it short**

*An Even Better Place to Work*

**Be sensitive**

*An Even Better Place to Work*

**Make it important**

*An Even Better Place to Work*

**Be approachable**

*An Even Better Place to Work*

**Speak your mind**

*An Even Better Place to Work*

**Be understanding**

*An Even Better Place to Work*

**Be businesslike**

*An Even Better Place to Work*

**Offer support**

*An Even Better Place to Work*

**Create tight deadlines**

*An Even Better Place to Work*

**Value partnership**

*An Even Better Place to Work*

**Be decisive**

*An Even Better Place to Work*

**Say 'thank you'**

*An Even Better Place to Work*

**Hold people accountable**

*An Even Better Place to Work*

**Listen patiently**

*An Even Better Place to Work*

**Reward me**

*An Even Better Place to Work*

**Havetime for me**

*An Even Better Place to Work*

**Focus on the task**

*An Even Better Place to Work*

**Engage in small talk**

*An Even Better Place to Work*

**Be time conscious**

*An Even Better Place to Work*

**Ask rather than tell me**

*An Even Better Place to Work*

**Be a self-starter**

*An Even Better Place to Work*

**Be tolerant**

*An Even Better Place to Work*

**Get to the point quickly**

*An Even Better Place to Work*

**Be sociable and interact**

*An Even Better Place to Work*

**Meet the deadline**

*An Even Better Place to Work*

**Be loyal**

*An Even Better Place to Work*